



WE ARE HIRING

CONTROLLER SALES & ACCOUNTING

SKJERVEN Group GmbH
Berlin, Germany

We're looking forward to receive your application!

Please send us your application via email at:

dittmar@skjerven-group.com

- **Type of position:** Full-Time
- **Starting date:** October 4th, 2021
- Flexible Schedule

The SKJERVEN GROUP GmbH with its sales-unit A-STATE Immobilien GmbH are Berlin real estate companies based on Kurfürstendamm. From purchase investment to asset management including financing & fund conception through to sale e. g: as condominiums, the SKJERVEN company group has been the point of contact for more than 15 years when it comes to residential real estate in Germany and especially in our German Capital.

We are looking for YOU as our new CONTROLLER SALES & ACCOUNTING in Berlin (m/fm/d)

Role Purpose

- Creation of monthly sales statistics as investor reports
- Writing of outgoing invoices and monitoring of cash flow
- Support of the CFO in the preparation of forecasts and budgets
- Preparation of strategic and operational decision support and business cases for senior management (CEO, COO, CFO)
- Key contact for external property Mgmt., financial accountants, notaries and tax advisors
- Support with quarterly and annual financial statements according to local GAAP
- Administration in contract management, ICO loans including digitization
- Ad hoc reports and presentations to the C-Level for investors, banks or auditors



Your profile

- Successfully completed commercial education and / or business studies
- At least good, ideally very good knowledge of German and English
- At least good, ideally very good knowledge of Microsoft Excel
- Work experience in the field of financial accounting & controlling
- First experience and / or knowledge of the real estate market would be nice

We offer

- International team with with flat hierarchies and independent working
- Mobile working, company cell phones and home office equipment
- Open, family culture that promotes diversity and further education
- We live values such as team spirit, honesty and integrity with mutual respect
- Performance-based remuneration and individual target agreements
- Varied interesting tasks with space for own creativity and individual development
- Modern office in the City-West with free coffee, drinks and fresh fruits
- After-work meetings (after CORONA) and cool, funny team events twice a year

Please send your CV with salary expectations, possible working hours per week and start date to:

dittmar@skjerven-group.com